

Job Title	U-Connect Crew: Generations Homework Club Committee Leader
Job Site	Richmond Youth Service Agency
Purpose of the Position	To learn and help other youth develop leadership skills and address needs and issues that relate to children, youth, families and seniors.
Responsibilities and Activities	<ul style="list-style-type: none"> • Plan, organize and deliver the GHC • Provide tutoring support to elementary children • Plan, interact, facilitate and participate in learning activities • Provide coordination, supervision and guidance for youth volunteers to ensure that GHC is organized • Empower and encouraging youth volunteers' participation through encouragements, support, and relational care. • Update RYSA staff in regards to conflicts and concerns • Assist other U-Connect Crew members with projects as required
Skill, Experience, Qualification requirements	<ul style="list-style-type: none"> • Previous volunteer experience or work experience in a leadership capacity • Preferably in process of pursuing post-secondary education or in Grade 12 • Strong communication, organization, time management and interpersonal skills
Desirable Personal Traits/Qualities	<ul style="list-style-type: none"> • Enthusiastic and interactive • Patient and Non-judgmental
Training and Orientation	<ul style="list-style-type: none"> • Leaders will participate in ongoing Leadership Skills Development workshops.
Direct Supervisor Supervision and Evaluation	<p>To apply please contact: Angela Chan Child & Youth Activities Worker Tel: 604.271.7600 ext.111 e-mail: angela.chan@rysa.bc.ca</p> <ul style="list-style-type: none"> • Evaluation will be conducted once every two months. Evaluation measures will be made aware to Leaders before evaluation is given.
Time Commitment	<p>Starting after October 22, 2009. U-Connect Crew Leaders should commit for the entire 2009 – 2010 school year.</p> <p>U-Connect Crew Leaders are expected to attend weekly meetings that last 2 – 2.5 hrs in length.</p>
Working Condition	Although Youth Centre working condition is similar to an office setting. However, due to project varieties, work environment will change according to the immediate needs of the project.
Benefits to volunteer	<ul style="list-style-type: none"> • Chance to participate in Leadership Skills Development workshops and other workshops offered by RYSA (eg. Non-violent Crisis Prevention) • Gain work experience and develop a variety of skills for your portfolio • Suitable reference letter
Screening Measures	<p>All adult volunteers who wish to serve RYSA will be expected to:</p> <ol style="list-style-type: none"> 1. go through a criminal record check. 2. provide three personal references 3. complete the volunteer application form and participate in an interview